

# Gift of Shares Form

Please mail completed form to:  
State Street Global Advisors  
PO Box 701  
Milwaukee, WI 53201-0701

This form should be used to gift shares to a charitable organization. **The gift recipient must redeem the assets within 90 days of the date of the gift. On the 91st day, the assets will automatically be redeemed via check mailed to the address provided for the charitable organization.** The date of the gift is deemed the date we receive all documentation required to process the transfer unless otherwise noted. If you have any questions, please call 800-242-0134.

## Requirements to Gift Shares

- A completed and signature guaranteed Gift of Shares Form
- A New Account Application completed by the charitable organization
- Entity documentation for the charitable organization
- A list of authorized signers for the charitable organization

## Account Information

If this box is checked, I/we give the Fund authorization to update the address of record to the address listed on this form if it is different than the Fund's records.

\_\_\_\_\_  
Name of Taxable Owner / Trust

\_\_\_\_\_  
Social Security / Tax ID Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Name(s) of Joint Owner / Trustee / Custodian / Authorized Signer

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City / State / Zip Code

**Please indicate the account shares should be gifted from:**

\_\_\_\_\_  
Fund Name

\_\_\_\_\_  
Account Number

## Gift Recipient Information

Dollar amount to be gifted \$ \_\_\_\_\_ OR Number of shares to be gifted \_\_\_\_\_

\_\_\_\_\_  
Name of Charitable Organization

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City / State / Zip Code

**Note to recipient(s) of gift:** For an account using the cost basis method of Average Cost and consisting of gifted shares acquired at a loss, the fair market value (FMV) of the gifted shares will be applied as the adjusted basis, unless this section is signed by the gift recipient. If FMV is not accepted, the first-in, first-out cost basis method will be applied unless an alternate method, other than average cost, is provided on the New Account Application.

By signing below, I confirm that the above referenced organization does not accept FMV for the gifted shares. I understand the IRS requirement to utilize the first-in, first-out cost basis method or I have indicated an alternate cost basis method other than average cost on the New Account Application.

## Signatures and Signature Guarantee

I certify that all information provided on this Gift of Shares Form is accurate and agree to hold U.S. Bank Global Fund Services harmless for any actions taken as a result of the information I have provided. I understand that I am responsible for any tax consequences which may result from the information I have provided.

A signature guarantee may be obtained from an officer of a bank, savings association, credit union, a member firm of a domestic stock exchange, or the Financial Industry Regulatory Authority, that is an eligible guarantor institution. A notary public is NOT an acceptable guarantor.

Signature of:  Account Owner     Trustee     Custodian     Other \_\_\_\_\_ Date \_\_\_\_\_

Signature of:  Account Owner     Trustee     Custodian     Other \_\_\_\_\_ Date \_\_\_\_\_

Signature of:  Account Owner     Trustee     Custodian     Other \_\_\_\_\_ Date \_\_\_\_\_

Signature Guarantee

**Note:** We suggest you contact your financial institution to verify the documentation required to obtain a signature guarantee for your specific situation.